

Temporary Custody Receipt Form

Accession No.		Date:
Donor's Name:		
Address:		
Phone:		
E-mail:		

- 1. I **initial** that I give the Forest County Historical and Genealogical Society, Inc. the right to take temporary custody of my possessions listed below for consideration.
- 2. Please **initial** if this is:

_____An unconditional donation. The Historical Society preserves the right to keep, lend, or otherwise dispose of the donated material once it is accepted (see reverse page for details). Please leave this section blank if it is not an unconditional donation.

3. Disposition if not accepted for the Historical Society collections. Please **initial** one option:

Donor will pick up	Materials may be sold to benefit the
	Historical Society

4. Initial how you would like to be acknowledged in the credit line for your donation:

Anonymous Donor's name In memory of:

Number of objects you wish to donate:

Brief description of objects:				
Estimated time period of the objects:				
When were the objects acquired?				
How or from whom were the objects acquired?				
Condition of objects:				
How do the objects relate to Forest County?				
Any other comments regarding your potential donation?				

Temporary Custody Receipt Conditions:

- The Forest County Historical and Genealogical Society, Inc. acknowledges receipt of the item(s) listed for acquisition review by the Collections Committee. Object(s) listed on this document are for temporary custody by the Forest County Historical Society, Inc. If items are accepted for the collection, a Deed-of-Gift form listing the accepted material(s) will be mailed to the donor for a signature to complete the donation process.
- Items not accepted into the Historical Society collection will be returned to the donor or included in the Forest County Historical Society benefit sale or auction.
- Should the item(s) be returned to me if the Forest County Historical Society does not accept them, I will be notified and will be required to reclaim my property within 30 days of contact. Donor is responsible for retrieval of item(s) and failure to reclaim property within the specified time gives the Forest County Historical Society the right to dispose of the property at its digression.

Received by		Received from:	
	(Society representative signature)		(Donor signature)
Date:		Date:	